



March 11-13, 2026
Washington, DC

Scientific Abstract Submission Instructions

Thank you for your interest in submitting an abstract for the **HHS National Conference on Women's Health**. Please carefully review the following guidelines before preparing your submission. Abstracts that do not follow these instructions may be returned for revision or declined.

**Each participant may submit only one abstract. Please coordinate with your co-authors to avoid duplicate submissions of the same abstract.*

1. Submission Deadline

- Abstracts being submitted for an oral presentation consideration must be submitted by **11:59 PM ET, November 14, 2025**.
- Abstracts being submitted for poster consideration must be submitted by **11:59 PM ET, January 15, 2026**.
- Late submissions will not be accepted.

2. Eligibility

- Submissions are open to researchers, practitioners, and students.

3. Abstract Format

- Title: Concise, in sentence case (do not use all caps).
- Authors: List full names, degrees, titles, and email addresses. Indicate the presenting author.
- Provide Abstract Category for consideration.

- Indicate the scope of your work (Local, National, International)
- Length: Maximum [e.g., 2300 characters, including spaces], not including title, authors, or references.
- Structure: Use the following headings (if applicable):
 - Purpose (1-2 sentences if possible)
 - Methods
 - Conclusions
 - Results

4. Formatting Requirements

- Use plain text only; do not include tables, figures, or images.
- Standard abbreviations may be used but must be defined at first mention.
- Do not include references unless essential.

5. Review Process

- All abstracts will be peer-reviewed for scientific quality, relevance, and clarity.
- Notifications of acceptance/rejection will be sent by **December 12, 2025**.
- The Program Committee reserves the right to assign presentation format.

6. Presenter Responsibilities

- The presenting author must register for the conference by **January 9, 2026**.
- Presenters are responsible for their own travel and lodging expenses.

7. How to Submit

- Visit the submission portal link:
<https://ncwh2026.com/abstract/register>
 - If you have previously registered for the conference, you can use the login email and password previously created with vFairs.
 - If you have not previously registered for the conference you will create a login with your first name, last name, email address, and a password you create.
 - Click on the "Add Abstract" button.

- Follow the prompts to add the abstract authors, and abstract content.
 - Review your submission prior to submitting. Edits to submitted abstract will not be accepted.
- You will receive an email confirmation once your submission is complete.

8. Contact

- For questions or technical assistance, please contact: Jennifer Adona, NCWH2026@roseliassociates.com